

TARA J. VANVOLKOM

PROFILE

Detail-oriented web developer with outstanding knowledge of programming and design concepts. Manages project creation and delivery of clean and functional web content targeted to desired end-users.

SKILLS

- Programs: Microsoft Office, Dreamweaver, Photoshop, Illustrator
- Languages: HTML, XHTML, CSS, JavaScript, PHP, MySQL
- Coding: maintenance of W3C standards
- Layout: creation of usable interfaces
- Branding: establishment of unique web presences

EDUCATION

- 2002-2004 Art Institute of Atlanta Atlanta, GA
Graduated in June 2004 – Associates in Arts, Multimedia and Web Design
- Maintained 3.5 GPA
 - Volunteered in Web Raising 2004 – Developed new site for Community Action Center in Sandy Springs, GA; responsible for picture formatting and designed Cascading Style Sheets.
 - Online portfolio – www.tragicfaerie.net/portfolio

RELATED EXPERIENCE

- 2004-Present www.tragicfaerie.net Atlanta, GA
Web Developer
- Lazy Days – www.lazydays.tragicfaerie.net
Developed and maintained new site for Harbour Island housing rental; designed exclusively with Cascading Style Sheets and utilized JavaScript to display photo album.
- Web Developer*
- DaJhurGah – www.tragicfaerie.net/dajhurgah
Redesigned existing site for Battle Group based out of Boulder, CO; developed weblog posting functionality utilizing PHP and MySQL. Currently integrating new design with existing weblog functionality – www.dajhurgah.tragicfaerie.net.

Consultant/Designer

- Romantically Yours/The Date MD

Provided consulting services and several website and business card mock-ups for emerging Dating Services company; assisted in formulation of business name and acquisition of web hosting services.

WORK EXPERIENCE

2005-Present Expedited Shipping Solutions Atlanta, GA

Vendor Coordinator

- Processing high volumes of settlements and contracts; creating and manipulating various management and tracking reports using Microsoft Access and Excel.

2002-2005 Wherehouse Music Kennesaw, GA

Lead Associate

- Delivered all aspects of customer service; assisted Store Manager with operations.